MANSON
BOOSTER CLUB

Board Meeting

Meeting Minutes

May 13, 2026

Manson Early Learning Center

ATTENDEES

- Hilary Richmond (President and Secretary)
- Carl Peterson (Vice President)
- Jarred Teague (Treasurer)
- Nancy Morfin (At-Large Member)
- Jamie Jacobson (Vice President Elect)

GUESTS: Jill Hannem

ABSENT: Pete Boden (Treasurer Elect), Sara England (Secretary Elect)

CALL TO ORDER

The meeting was called to order at 10:01 AM.

UPCOMING BOARD TRANSITIONS

Pete Boden, Jamie Jacobson, Sara England, and Justina Riippi will transition into their new board positions at the annual meeting on June 10th. With this transition, Hilary Richmond, Jarred Teague, and Nancy Morfin will rotate off the board.

The new board will be made up of:

- President — Carl Peterson
- Vice President — Jamie Jacobson
- Treasurer — Pete Boden
- Secretary — Sara England
- At-Large Member — Justina Riippi

The President, Vice President, and Treasurer are authorized as signers on financial accounts at Wheatland Bank and Edward Jones.

One At-Large position remains open.

APPROVAL OF MINUTES

- The board reviewed and approved the meeting agenda.
- The draft minutes from the previous distribution remained unchanged.

Action: *The agenda and previous minutes were formally approved by the board.*

FINANCIAL REPORT

Overview: Balance sheet and statements are updated as of April 30, 2026. QuickBooks reports continue to be refined with Bookkeeper Jess Gihoni for improved clarity.

Account Balances:

- **Edward Jones Scholarship Accounts:** $242,865.38 as of April 30, 2026.
- **Edward Jones Money Market Account:** Approximately $7,000 (maintained at a lower balance after moving funds into high-yield options).
- **Edward Jones Invesco CD:** Approximately $41,000. Yields roughly 3.37%–4% with a 48-hour withdrawal turnaround and no transaction fees.
- **Scholarship Allocations:** $6,000 was left out of the managed investment pool to cover upcoming scholarships without incurring additional transaction fees.

Financial Reporting Restructuring: To maintain a policy that scholarship funds are restricted solely for scholarships, the main Edward Jones line item will be split into sub-accounts. Jarred will work with Jess to establish three distinct categories: Edward Jones Scholarship, Edward Jones Operating CD, and the immediate-access Money Market account.

Net Ordinary Income: Recorded at negative $913 for the year-to-date period (June through April). This reflects the operational spending cycle where collected donations and membership funds are actively being put back into student programs. The current fiscal year is nearly out of unearmarked operational funds.

Club Sports Fundraising: Team accounts have a running total. Individual sport balances are tracked continuously to facilitate on-demand coach spending.

Action: *Golf coach Pete Boden plans to request that seasonal ASB funds be transferred into individual booster club accounts.*

SCHOOL REPRESENTATIVE REPORT

Staff Appreciation Week:

The event was highly successful, celebrating 101 staff members. Key partnerships included:

- **PTAC/Rootwood:** Provided a wholesale discount on tote bags for approximately $1,000.
- **Vonhart Bakery:** Provided custom-sized treats at $3 per item for approximately $350.
- **Starbucks:** Donated all coffee.

State Gifts:

Year-to-date spending: $2,248+ for 80+ students (averaging $25 per student).

Student Gift Standardization Plan: To manage budgets and logistics effectively, student gifts will be limited to a standard $25 cap per student, avoiding items requiring custom apparel sizes. The board approved a 4-year rotational schedule for future state gifts:

- **Next Year (2026–2027):** Arctic Lunch/Cooler Bags. Bulk orders will leverage Black Friday sales for optimal discounts.
- **Year 2:** Monogrammed/Logo Fleece Blankets.
- **Year 3:** Canvas Tote Bags.
- **Year 4:** Custom Water Bottles (cycle resets).

Immediate Logistics: Custom water bottles are ready for current qualifying students. Due to a schedule change, the upcoming state send-off is delayed to Monday morning at 8:00 AM. Bag assembly will proceed and water bottles will be secured at the school ahead of time.

Bleacher Project: The district's initial estimate for a full indoor bleacher replacement is $210,000 due to failed motors and significant safety and railing deficiencies. The board will verify if a dedicated district budget exists and plans to seek public school safety grants. If the Booster Club provides matching funds, they will participate as part of the design committee.

Action: *Hilary will introduce Carl Peterson to the prospective donors to facilitate the project.*

Request for Funds — Yearbook Staff Request:

The yearbook staff submitted a maximum funding request of $4,890.04 to fully subsidize 90 copies of the yearbook at a cost of $54.50 per copy.

Board Discussion: The board expressed significant hesitation over funding the entire request, citing a lack of remaining operational funds for the fiscal year, a lack of matching school precedents, and historical inventory issues resulting in leftover unsold stock.

Outcome/Recommendation: The board denied the full funding request for this cycle but will offer support on a confidential, need-based basis for individuals facing hardship. The formal recommendation to the school advisor is to transition to a pre-order model distributed via the Remind app to gauge actual demand before printing. Additionally, the board suggested implementing a consolidated "Senior Package" in February where families can pre-order caps, gowns, yearbooks, and banners simultaneously.

BANNER PROGRAM

The board discussed requesting digital banners for all current members for both the scorekeepers table and new fence location. The club is looking for a new student lead for the scorekeepers table.

MEMBERSHIP

MBC Info Booths — repeat in fall.

MARKETING / SOCIAL MEDIA

Heather Teague continues to share student achievements through Instagram and Facebook and is promoting the Trojan Scramble on a weekly basis.

OLD BUSINESS

Scholarship Drive:

Action: *Update Bloomerhang Fundraising and close out.*

Trojan Golf Scramble:

Status Update: Nine team registrations to date. Outreach to regional coaches and community contacts is ongoing to increase player turnout. Promotional details are live on both the Chelan Chamber and Manson Chamber websites.

Next Steps:

Action: *Carl Peterson will investigate a technical issue regarding time discrepancy in confirmation messages on the registration portal.*

- A coordination meeting at the course site is scheduled for Monday at 3:30 PM.
- A 30-minute Golf Status software review meeting is scheduled at 2:00 PM to finalize tournament logistics.

Senior Banners: All banners are currently displayed in downtown Manson.

Senior Class Fundraiser: MBC successfully supported this event, with special thanks to the Morfin family.

MEETING ADJOURNED

11:00 AM PDT

UPCOMING MEETINGS

State Send-Offs:

- Golf: May 18 at 8:00 AM
- Tennis: May 21 at 1:00 PM
- Track: May 27 at 11:00 AM

Annual Meeting: Wednesday, June 10, 10:00 AM — Early Learning Center Conference Room

APPROVAL & SIGNATURES

The undersigned hereby certify that the foregoing minutes are a true and accurate record of the proceedings of the Board Meeting held on May 13, 2026.

_____

President and Secretary, Hilary Richmond

Date: _____