MANSON
BOOSTER CLUB

Board Meeting

Meeting Minutes

March 11, 2026

Manson Early Learning Center

Attendees: Hilary Richmond (President and Secretary), Cappy Peterson (Vice President), Jarred Teague (Treasurer), Pete Boden (At-Large), Nancy Morfin (At-Large), Jill Hannem (Guest)

I. Meeting Overview & Approvals

- **Call to Order:** The meeting was called to order at 9:07 AM.
- **Prior Minutes:** Reviewed and approved by the board.
- **Financial Report:** The formal February report is delayed until Monday (March 16) as the board needs to meet with the bookkeeper.

II. Financial Updates & Investment Strategy

- **Current Balances:** * **Edward Jones:** $184,000 (after repaying $26k to the scholarship fund).
    - **Money Market (AIMXX):** ~$40,000 (earning 3.27%).
    - **Wheatland (Operating):** $37,000.
- **Capital Gains:** Year-to-date earnings are approximately $21,000 (net of matching donations).
- **Liquidity Strategy:** The board agreed to move $27,000 from Wheatland to Edward Jones, leaving $10,000 in Wheatland for daily operations. This brings the Edward Jones balance to ~$211,437.
- **Policy Development:** Jarred and Pete will draft a formal investment and reserve policy to ensure a principal of $333,000 is eventually reached to sustain a permanent $10,000 annual scholarship payout.

III. Scholarship Program 2026

- **2026 Awards:** The board approved a total payout of **$6,000** for this year.
- **Distribution:** Decision made to award **two (2) one-time scholarships of $3,000 each**.
- **Criteria:** Open to graduating seniors for 4-year, 2-year, or trade schools. The check will be written directly to the student to avoid FAFSA complications.
- **Matching Drive:** A matching donation campaign is live to raise $20,000. The drive officially ends **April 15th**.
- **Action Items:**

- Hilary to update the scholarship application on the school website.
- Cappy to build the online donation link in the CRM (Bloomerang).

IV. Banner Program & Relocation

- **Relocation:** Plans are underway to move all physical banners to the north side of the Hill Street and will retain use of the elementary pond fence for year-round visibility.
- **Standardization:** Banners will now be offered in two sizes: 4'x4' and 4'x6'. The 4'x2' size is discontinued.
- **Digital Banners:** The board is pushing for more digital versions for the gym display.
- **Maintenance:** Jarred will measure the fence along Hill St. for capacity. The board is seeking bids for "low-maintenance" landscaping (rocks/grasses) for the area. Nancy Morfin is checking with her husband and Efrain.

V. Trojan Golf Scramble

- **Date:** Monday, May 25, 2026 (Memorial Day) at Bear Mountain Ranch.
- **Fees:** $150 per person / $500 per foursome.
- **Sponsorships:** Cappy is leading the "Golf Status" app integration for live scoring. Key packages include:
  - Technology Sponsorship (~$3,000).
  - Hole-in-One Contest (requires witness and specific yardage).
  - Pin Flags ((2) $1,000 for front and back 9).

VI. New Business & Funding Requests

- **Senior Banners (Main St):** Approved **$684.28** to purchase 63 banners for the Class of 2026.
- **Senior Class Fundraiser:** The board will assist the seniors with payment processing (Venmo/Cash) for their April 29th fundraiser at the soccer game.
- **Secretary Appointment:** Sarah England is joining the board as Secretary.
- **Meeting Time Change:** Future meetings will move to a **10:00 AM start** to accommodate schedules.

Action Item Summary

Task	Assigned To	Deadline
Finalize investment/policy document	Jarred & Pete	Next Meeting

Update scholarship application & website	Hilary	ASAP
Build CRM donation link/fundraising form	Cappy	March 12
Measure Hill St. for banner capacity	Jarred	ASAP
Landscaping bids for Hill St	Nancy	ASAP
Update Banner Program sales document	Cappy	Done

Meeting Adjourned: 11:20 AM

Next Meeting: Wednesday, April 8, 2026, at 10:00 AM.

Note: Jill Hannem will bring samples of Spring State gift to the next meeting.